

THE ALEXANDER APARTMENTS

77-81 Berry Street, North Sydney NSW 2059

alexander@excelbm.com.au

Apartment Access Form/Security Device Indemnity Form

Owner Tenant Other _____

I, _____ as an individual with authoritative powers relating to the matters of apartment _____, give permission to the Building Management of The Alexander Apartments to allow the listed parties to enter the apartment stated:

Items (keys and devices left with Concierge)

Type of Item

Security Device (Fob) Device Number: _____ Apartment Key Other: _____

Individuals with Permission (Other than Resident(s))

Name & Contact No.	Relationship to Resident (E.g. Family Member or Cleaner)	Instructions (Where Applicable)

Terms and Conditions

1. The Owners Corporation and the Building Management provider accept no responsibility or liability, resulting from the leaving of Apartment keys or allowing individuals listed from entering the apartment or any claims or demands as a result of such actions.
2. Any insurance implications rest solely with the lot owner/tenant/agent.
3. The Lot Owner/Tenant/Agent indemnifies and will keep indemnified the Owners Corporation and the Building Management provider from all actions, suits, claims, demands, costs and other liabilities of any nature, arising out of or in connection with leaving/using the Apartment keys pursuant to this acknowledgement.
4. This acknowledgement may be pleaded as a full and complete defence by the Owners Corporation and the Building Management provider in any action, suits, or proceedings commenced by the Lot Owner/Tenant/Agent or a third party, in connection with any of the matters referred to in this acknowledgement.

I understand the Terms and Conditions as stated above.

Signature of Authoritative Individual _____ **Date** ____ / ____ / ____

Please complete all bullet point (•) marked fields of this document submit to the Building Manager or Concierge. You must tick the box relating to understanding the terms and conditions for this to be a valid document.